



# UNDERGRADUATE TREASURY FORM

To enable the Treasury to set up the necessary computer records before your arrival, please complete this form and return it to [admissions@univ.ox.ac.uk](mailto:admissions@univ.ox.ac.uk) no later than 1<sup>st</sup> September 2025.

## PERSONAL DETAILS:

Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Tel: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

## PROGRAMME DETAILS:

UCAS course code: \_\_\_\_\_ Subject(s): \_\_\_\_\_

Degree Type e.g. BA, MEng etc: \_\_\_\_\_ Duration: \_\_\_\_\_ years

## FEE PAYMENT DETAILS:

Please complete *either* section A or section B:

### Section A:

☐ I have applied for a student loan from the relevant UK regional funding agency\* for fees:

Amount of fees loan: £ \_\_\_\_\_

Amount of fees payable by you: £ \_\_\_\_\_

**IMPORTANT:** Please send us a copy of your financial support breakdown if you have not already done so.

**Section B:**

☐ I have not applied for/am not eligible for a student loan from a UK funding agency\* to cover fees.

**My fees will be paid by (please circle one of the following):**

**Private Sponsor      Scholarship      Self-funding      Family**

**Other (give details):** \_\_\_\_\_

**Please give full name and address of the person(s) or organisation to be invoiced:**

**Name:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DECLARATION**

☐ I confirm that the details given above are correct.

Please tick one of the boxes below:

☐ I have applied for a student loan through the relevant UK funding agency\*. I have provided University College with a copy of my financial breakdown.

☐ I have not applied for/am not eligible for a loan from UK funding agencies\*. I have provided the name and address of the person(s) or organisation to be invoiced.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Please note:**

**TUITION FEES**

All students are responsible for the payment of their fees regardless of the funding provider and fees should be paid in full by Friday of 1<sup>st</sup> week of Michaelmas Term unless a prior arrangement has been made with the Treasury. Those in receipt of an award which pays their fees direct to the College must contact the Treasury. Unless the Treasury receive confirmation that fees are being paid by a funding body (e.g. a copy of the Financial Notification from Student Finance) by Monday 22<sup>nd</sup> September 2025, the fees will be charged to your own personal bank and you will be required to pay them.

**\*UK funding agencies:** Student Finance England, Student Finance Northern Ireland, Student Awards Agency for Scotland (SAAS), Student Finance Wales.